

CURRENT FEES

\$15.00	Regular search (includes the year requested and the year prior and after)*
\$5.00	Additional for an expedited search
\$4.00	Each additional year requested to be searched beyond the regular three-year search
\$7.00	Regular search for a person age 65+ requesting own birth record*
\$5.00	Additional copy of the same record ordered at the same time
\$26.00	Correct or change a registered birth or death record*
\$30.00	Create a record for a birth or death that was not registered*

* Also includes one certified copy that is printed on special security paper and contains a raised embossed seal.

Contact Information

To order a record online or to print an application to mail:
www.michigan.gov/mdch
 (Click on Birth, Death, Marriage & Divorce Records)

To request an application by phone:
(517) 335-8656

To speak to a customer service representative about requesting a record:
(517) 335-8666

To speak to a customer service representative about correcting a record:
(517) 335-8660

To mail a request:
Vital Records Request
P.O. Box 30721
Lansing, MI 48909

To order a record in person:
3423 N. Martin Luther King, Jr. Blvd.
 (1/2 mile north of Grand River Avenue)

Michigan Department
of Community Health



Jennifer M. Granholm, Governor
Janet Olszewski, Director

MDCH is an Equal Opportunity Employer, Services and Programs Provider.
 20,000 printed at 4.2¢ each with a total cost of \$830.

Revised 03/03

Michigan Birth Death Marriage & Divorce Records



The Michigan Vital Records Office has over 30 million records of vital events that occurred in Michigan. Records of birth, death and marriage date back to 1867, while divorces date back to 1897.

MICHIGAN DEPARTMENT OF COMMUNITY HEALTH
VITAL RECORDS

HOW LONG DOES IT TAKE TO OBTAIN A RECORD?

Most requests take seven to 15 business days.

Requests for records prior to 1920 may take from three weeks to three months. This does not include the time it takes for the application to reach us and for mailing the record to you. You probably should add one to two weeks to assure plenty of time for delivery.

You can order online from our web site at www.michigan.gov/mdch. If you need the record within three to five business days, request Federal Express delivery. Saturday delivery is extra. Federal Express delivery may be limited by zip code.

You can also send an urgent request to us by overnight mail. We will rush it for \$5.00 extra. Provide an envelope for priority or express mail. It must be prepaid and self-addressed.

You can get same-day service at our office for most records since 1919. A same-day request must be made before 3:00 p.m. It may take two to three hours to complete your request. Bring your valid driver's license or state ID with a photo. The rush fee is \$5.00. The office is located at 3423 N. Martin Luther King, Jr. Blvd., in Lansing, Michigan. Office hours are from 8:00 a.m. to 5:00 p.m. Monday through Friday. We are not open on state holidays.

Who Can Request a Michigan Record?

Many records are available to anyone. This is true for death, marriage and divorce records. It is also true for birth records 100 years or older. You must complete an application and pay a search fee.

Michigan birth records less than 100 years old are restricted. Only certain persons can get these records:

- The person named on the record.
- A parent named on the record.
- A court-appointed legal guardian of the person named on the record.
- A legal representative of the person named on the record.
- An heir of the person named on the record.
- A court of competent jurisdiction.

How Can I Correct a Record?

The MDCH Vital Records Office must make any correction or change to a Michigan birth or death record. Most applications are on our web site at www.michigan.gov/mdch. You can also get one by calling (517) 335-8660.

Some births or deaths were never recorded. In that case, you may be able to get a delayed registration. Call (517) 335-8660 for help.

Marriage and divorce records are corrected by the county clerk's office. A marriage record must be corrected in the office that issued the marriage license. A divorce record must be corrected by the county clerk's office in the county that granted the divorce.

We do not have same-day service for changing or correcting a record.

How Can I Request a Record?

To apply for a record, you must submit an application and pay the current fee. Your order can be placed three ways:

- Online at www.michigan.gov/mdch.
- By mail.
- In person.

You can get applications from the web site at www.michigan.gov/mdch. You can also get one by phone at (517) 335-8656. **Fax or phone orders are not accepted.**

What if I'm Adopted?

If you were adopted, your original Michigan birth record was sealed by a court. We can issue a copy of the birth record that replaced the original. It shows your adopted name and the name of your adoptive parents. Some people want information about their birth parents. The court that finalized the adoption may be able to help. The adoption agency may be able to help, too.

